



## Welcome!

Thank you for doing business in Louisiana! The following are items for your information:

The only addresses for LaMATS are as follows:

P.O. Box 4327  
Baton Rouge LA 70821

6767 Perkins Road  
Baton Rouge LA 70808

Please advise your accounting department. They seem to be the last to know of changes!

If you are paying by check, the only paperwork needed is the Summary Page.

When you are finishing the filing and get to the payment section and do not have the check number, just put in 12345 and click Save/print for the SUMMARY PAGE. Upon receipt of the Summary page and check, I will add the correct check number before I mark the filing paid.

The ACH payment limit is \$25,000. Call for information for alternatives.

If your ACH is rejected, you will be notified to send a replacement check.

Please have the contact person's direct phone number on your filing.

Filing: go to our website [www.lamats.net](http://www.lamats.net). If there are any new participants, it will be shown, along with an updated Manager Memo, DOI List and LaMATS List of participants.

Click on the Blue Box 478

If you do not have a password or have forgotten, hit FORGOT PASSWORD and you will receive an email from PayStar, within moments, and follow directions. If you do not receive it quickly, call me.

When you have entered your filing and for any reason you leave the filing, click on MODIFY and make corrections or additions, otherwise you will continue to start a new filing. If filing is paid, then click on SUPPLEMENTAL to add more premiums.

If you want to add a new company, please send an email to me with the following information:

NAIC #  
Name of Company  
Address  
Contact person  
Contact person direct number and email address  
FEIN Number  
Type of insurance  
Username: your preference

Please advise if you are getting Tax Credit. It will be verified.

If you pay by ACH and forgot to get a receipt, email me [mary@lamats.net](mailto:mary@lamats.net).

If you have other questions, please contact me.

Kind regards,

A handwritten signature in black ink that reads "Mary Joseph". The signature is fluid and cursive, with a long horizontal flourish extending to the right from the end of the word "Joseph".

Mary Joseph  
LaMATS IPT Program Manager  
225-400-2793 Cell  
[mary@lamats.net](mailto:mary@lamats.net)

Happy New Year 2025!